



Providing Quality and
Professional Training Since 1984

#	Title	Duration	Fee US\$ - VAT is not included	Venue	Date
080/2024	Accounting Methods and Procedures – Best Practices in Financial Accounting and Reporting	5	3,950	Bahrain	21 Apr 2024 - 25 Apr 2024
081/2024	IEEE Standards for Electric Power Systems in Buildings	5	3,950	Dubai / UAE	22 Apr 2024 - 26 Apr 2024
085/2024	Key Performance Indicator *KPIs* Workshop and Maximizing Effectiveness	5	5,950	London / UK	22 Apr 2024 - 26 Apr 2024
ADDS073/2024	Leadership and Strategic Planning - Executive Program	12	13,950	Los Angeles, California - USA	22 Apr 2024 - 3 May 2024
084/2024	Planning, Organizing, Negotiating and Work Coordinating	5	3,950	Istanbul / Turkey	22 Apr 2024 - 26 Apr 2024
ADDS031/2024	Transportation and Traffic Engineering	5	3,950	Dubai / UAE	22 Apr 2024 - 26 Apr 2024
091/2024	Advanced Creative Methods for Influencing and Persuading	5	3,950	Istanbul / Turkey	29 Apr 2024 - 3 May 2024
088/2024	Advanced HVAC Design, Maintenance & Operation Techniques	5	3,950	Dubai / UAE	29 Apr 2024 - 3 May 2024
092/2024	Financial Budgeting, Estimating, Cost Control and Management	5	3,950	Istanbul / Turkey	29 Apr 2024 - 3 May 2024
093/2024	Successfully Selecting Contractors and Consultants: Tendering, Bidding & Award – Certified Program	5	5,950	London / UK	29 Apr 2024 - 3 May 2024
095/2024	Excellence in Crises and Effective Decision Making	5	3,950	Bahrain	5 May 2024 - 9 May 2024
096/2024	Planning, Monitoring, Evaluation and Innovation @ Work	5	3,950	Cairo / Egypt	5 May 2024 - 9 May 2024
ADDS018/2024	Effective Leadership Competencies and Sustainable Excellence in Management	5	3,950	Dubai / UAE	6 May 2024 - 10 May 2024
097/2024	Fire Alarm and Sprinklers Inspection, Testing and Design	5	5,950	London / UK	6 May 2024 - 10 May 2024
099/2024	Transparent Management and Leadership Techniques - Case Studies	5	5,950	Barcelona / Spain	6 May 2024 - 10 May 2024
105/2024	LEED Green Associate GA Exam Preparation - Green Building Techniques	5	3,950	Cairo / Egypt	12 May 2024 - 16 May 2024
ADDS015/2024	Strategic Management And Leadership	5	3,950	Cairo / Egypt	12 May 2024 - 16 May 2024
ADDS074/2024	Advanced Financial Analysis, Evaluation and Budgeting	5	3,950	Dubai / UAE	13 May 2024 - 17 May 2024
107/2024	Creative Leadership, Management, Strategic Planning, Change Management and Organizational Effectiveness	5	3,950	Dubai / UAE	13 May 2024 - 17 May 2024
ADDS012/2024	Digital Transformation Fundamentals, Improving performance	5	3,950	Dubai / UAE	13 May 2024 - 17 May 2024
119/2024	Hazard Identification and Risk Assessment	5	5,950	London / UK	13 May 2024 - 17 May 2024
109/2024	Master's Certificate in Project Management (MCPM Workshops 1, 2, 3) - Certified Program	19	9,950	Dubai / UAE	13 May 2024 - 31 May 2024
110/2024	Mastering Modern Project Management™ and the Risk Management (MCPM Workshop 1) – Certified Program*	5	3,950	Dubai / UAE	13 May 2024 - 17 May 2024
108/2024	Modern Project Management, Risk, Negotiation, Leadership and Team Building (MCPM Workshops 1, 2) – Certified Program*	12	6,950	Dubai / UAE	13 May 2024 - 24 May 2024
ADDS076/2024	Risk Factors Leading To Cost Overrun and Applying Lean Construction Paradigm	5	5,950	London / UK	13 May 2024 - 17 May 2024
ADDS067/2024	Team Work Coaching Monitoring & Conflict Management	5	3,950	Istanbul / Turkey	13 May 2024 - 17 May 2024
ADDS007/2024	Gas Dispersion Analysis & Consequence Modelling for safety	5	2,120	Al Khobar / KSA	19 May 2024 - 23 May 2024
124/2024	International Financial Reporting Standards (IFRS)	5	3,950	Dubai / UAE	20 May 2024 - 24 May 2024
128/2024	Managing & Supervising Projects, Consultants & Contractors - Certified Program	5	7,200	Los Angeles, California - USA	20 May 2024 - 24 May 2024
120/2024	Mastering Emotional Intelligence – Excellence in Management and Leadership	5	5,950	Barcelona / Spain	20 May 2024 - 24 May 2024
127/2024	Planning, Organizing, Negotiating and Work Coordinating	5	3,950	Istanbul / Turkey	20 May 2024 - 24 May 2024
ADDS006/2024	Commissioning Process and Integrated Testing of Fire Protection and Life Safety Systems	5	2,120	Al Khobar / KSA	26 May 2024 - 30 May 2024
ADDS066/2024	Internal Control Framework for Payable Cycle	5	4,135	Dammam / KSA	26 May 2024 - 30 May 2024
136/2024	Construction Contract and Tendering - Preparation, Submittal, Analysis and Award – Certified Program	5	5,950	London / UK	27 May 2024 - 31 May 2024
ADDS037/2024	Effective Techniques in Reporting and Analyzing Business Data	5	3,950	Dubai / UAE	27 May 2024 - 31 May 2024
131/2024	Maintenance Planning, Scheduling, Management and Work Control	5	7,200	Los Angeles, California - USA	27 May 2024 - 31 May 2024
133/2024	Service Level Agreement (SLA's) for Managing Services and Improving Business Performance	5	3,950	Dubai / UAE	27 May 2024 - 31 May 2024
ADDS009/2024	Life Safety Code NFPA 101 Processes	5	2,120	Al Khobar / KSA	2 Jun 2024 - 6 Jun 2024
139/2024	Financial Analysis & Executive Management Skills for Non-Financial Professionals	5	3,950	Cairo / Egypt	23 Jun 2024 - 27 Jun 2024
146/2024	Business Process Re-Engineering BPR to Reduce Cost, Raise Quality, and Speed Service	5	3,950	Dubai / UAE	24 Jun 2024 - 28 Jun 2024
ADDE001/2024	Customer Focused Management	5	3,950	Dubai / UAE	24 Jun 2024 - 28 Jun 2024
153/2024	Financial Data Analysis using Mathematical and Statistical Methods	5	5,950	London / UK	24 Jun 2024 - 28 Jun 2024
152/2024	Managing Multiple Projects – Certified Program	5	3,950	Istanbul / Turkey	24 Jun 2024 - 28 Jun 2024
ADDS010/2024	Marketing Strategy and Planning	5	6,500	Milano / Italy	24 Jun 2024 - 28 Jun 2024
154/2024	Mastering Emotional Intelligence – Excellence in Management and Leadership	5	5,950	London / UK	24 Jun 2024 - 28 Jun 2024
155/2024	PMI® Authorized Project Management Professional PMP® Exam Prep Course-Certified Program	5	5,950	London / UK	24 Jun 2024 - 28 Jun 2024
143/2024	Translating Vision and Strategy into Action	5	5,950	Barcelona / Spain	24 Jun 2024 - 28 Jun 2024
141/2024	Uninterruptible Power Supply (UPS) – Selection, Installation, Maintenance & Operation	5	3,950	Dubai / UAE	24 Jun 2024 - 28 Jun 2024
160/2024	Advanced Purchasing and Supply Techniques	5	3,950	Bahrain	30 Jun 2024 - 4 Jul 2024
159/2024	Building Rehabilitation and Repair Management	5	3,950	Cairo / Egypt	30 Jun 2024 - 4 Jul 2024
ADDE049/2024	Document Management & Document Controlling	5	3,950	Cairo / Egypt	30 Jun 2024 - 4 Jul 2024
168/2024	Application Tools for Supervisory Skills in Design; Feasibility Studies of Construction Projects; and Conceptual Cost Estimates, Budgeting, Risks, and Bid Document Preparation (Modules 1,2,3)	19	19,950	Los Angeles, California - USA	1 Jul 2024 - 19 Jul 2024
161/2024	Advanced Techniques to Develop, Measure & Raise Maintenance Efficiency	5	3,950	Dubai / UAE	1 Jul 2024 - 5 Jul 2024
170/2024	Application Tools for Developing the Required Supervisory Skills in the Feasibility and Design Stage (Module 1)	5	7,200	Los Angeles, California - USA	1 Jul 2024 - 5 Jul 2024
169/2024	Application Tools for Supervisory Skills in Design; and Feasibility Studies of Construction Projects (Modules 1,2)	12	13,900	Los Angeles, California - USA	1 Jul 2024 - 12 Jul 2024
ADDS075/2024	Contract and Risk Management, Tendering and Selecting Contractors (ECCM Workshop 1) – Certificate Program	5	7,200	Berlin / Germany	1 Jul 2024 - 5 Jul 2024
167/2024	Developing Planning and Design Supervisory Essential Skills and Competencies: Crucial Application Tools for Frontline Supervisors, Managers and Consultants (Modules 1,2,3,4)	26	25,800	Los Angeles, California - USA	1 Jul 2024 - 26 Jul 2024
164/2024	Innovation and Change Management, Dynamic Thinking and Successful Solutions and Focus to Achieve Success	5	5,950	Geneva / Switzerland	1 Jul 2024 - 5 Jul 2024
162/2024	Measuring, Analyzing and Improving Work and Staff Performance	5	5,950	Barcelona / Spain	1 Jul 2024 - 5 Jul 2024
163/2024	Risk Management Professional – Preparing for PMI-RMP – Certified Program	5	3,950	Dubai / UAE	1 Jul 2024 - 5 Jul 2024
ADDE003/2024	Sustainability Strategy & Implementation	5	3,950	Dubai / UAE	1 Jul 2024 - 5 Jul 2024
ADDE004/2024	Treasury Professional	5	3,950	Istanbul / Turkey	1 Jul 2024 - 5 Jul 2024
165/2024	Value Engineering - Cost Reduction and Quality Improvement	5	5,950	London / UK	1 Jul 2024 - 5 Jul 2024
ADDS072/2024	Strategic Human Resources Management	5	3,950	Cairo / Egypt	7 Jul 2024 - 11 Jul 2024
201/2024	Application Tools for Feasibility Studies of Construction Projects; Conceptual Cost Estimates, Budgeting, Risks, and Bid Document Preparation; and Project Design Management Models (Modules 2,3,4)	19	19,950	Los Angeles, California - USA	8 Jul 2024 - 26 Jul 2024
199/2024	Agile Leadership; building Resilient Teams	5	5,950	London / UK	8 Jul 2024 - 12 Jul 2024
	Application Tools for Feasibility Studies of Construction Projects; and				

202/2024	Conceptual Cost Estimates, Budgeting, Risks, and Bid Document Preparation (Modules 2,3)	12	13,900	Los Angeles, California - USA	8 Jul 2024 - 19 Jul 2024
200/2024	Application Tools for the Feasibility Studies of Construction Projects: Technical/Engineering, Economic/Financial, Marketing, Operational, Environmental, Legal, and Go or No-Go Decision (Module 2)	5	7,200	Los Angeles, California - USA	8 Jul 2024 - 12 Jul 2024
181/2024	Best Strategies for Maintenance Planning the Reliability Methodologies Recommendations, Execution Challenges and Outsourced Services	12	11,800	London / UK	8 Jul 2024 - 19 Jul 2024
ADDE012/2024	Content Strategy and Creation	5	3,950	Istanbul / Turkey	8 Jul 2024 - 12 Jul 2024
189/2024	Finance for Non-Financial Professionals	5	3,950	Istanbul / Turkey	8 Jul 2024 - 12 Jul 2024
180/2024	Green Project Management and Fundamentals of Sustainability, Health and Safety Management	5	5,950	London / UK	8 Jul 2024 - 12 Jul 2024
188/2024	Leadership, Management, Innovation in Professional and Knowledge-Intensive Organizations	5	3,950	Istanbul / Turkey	8 Jul 2024 - 12 Jul 2024
ADDS013/2024	Leading Change, Creativity and Organizational Development	5	3,950	Istanbul / Turkey	8 Jul 2024 - 12 Jul 2024
174/2024	Maintenance Planning, Scheduling and Following up	5	3,950	Dubai / UAE	8 Jul 2024 - 12 Jul 2024
ADDE030/2024	Marketing Strategy and Planning	5	3,950	Dubai / UAE	8 Jul 2024 - 12 Jul 2024
191/2024	Mastering People Management and Team Leadership	5	3,950	Istanbul / Turkey	8 Jul 2024 - 12 Jul 2024
182/2024	Outsourced Facility Services	5	5,950	London / UK	8 Jul 2024 - 12 Jul 2024
192/2024	Professional Manager – Best Practices	12	6,950	Istanbul / Turkey	8 Jul 2024 - 19 Jul 2024
190/2024	Simplification of Work Processes and Procedures	5	3,950	Istanbul / Turkey	8 Jul 2024 - 12 Jul 2024
184/2024	Strategic Planning and Methods of Implementation	5	5,950	Barcelona / Spain	8 Jul 2024 - 12 Jul 2024
198/2024	Strategic Planning, Analysis, Financial Control and Budget Preparation	5	5,950	London / UK	8 Jul 2024 - 12 Jul 2024
187/2024	Strategic Planning, Business Plan Developments and Decision-Making During Crises	5	5,950	Geneva / Switzerland	8 Jul 2024 - 12 Jul 2024
183/2024	Strategic Planning, Sustainable Leadership and Organization Performance	12	11,800	Barcelona / Spain	8 Jul 2024 - 19 Jul 2024
175/2024	Tactics of Mechanical Installation - HVAC, Elevators, Fire Alarm, Pumps, Isolation Materials, etc.	5	3,950	Istanbul / Turkey	8 Jul 2024 - 12 Jul 2024
ADDE028/2024	Financial Auditing	5	3,950	Cairo / Egypt	14 Jul 2024 - 18 Jul 2024
203/2024	LEED Accredited Professional AP Exam Preparation - Sustainable Design and Construction Techniques (LEED GA is prerequisite for AP Exam)	5	3,950	Cairo / Egypt	14 Jul 2024 - 18 Jul 2024
204/2024	Performance Focused Leadership	5	3,950	Bahrain	14 Jul 2024 - 18 Jul 2024
224/2024	Advanced Maintenance Management workshop	5	5,950	London / UK	15 Jul 2024 - 19 Jul 2024
227/2024	Application Tools for Conceptual and Planning Cost Estimates, Budgeting, Project Financing, Risk Assessment, Codes, Standards, Specifications, Construction Laws, and Bid Document Preparation (Module 3)	5	7,200	Los Angeles, California - USA	15 Jul 2024 - 19 Jul 2024
228/2024	Application Tools for Conceptual Cost Estimates, Budgeting, Risks, and Bid Document Preparation; and Project Design Management Models (Modules 3,4)	12	13,900	Los Angeles, California - USA	15 Jul 2024 - 26 Jul 2024
ADDS001/2024	Balanced Scorecard (BSC) & Key Performance Indicators (KPI's) to Improve Work Performance and Strategy	5	5,950	Barcelona / Spain	15 Jul 2024 - 19 Jul 2024
ADDE006/2024	Category Management	5	3,950	Dubai / UAE	15 Jul 2024 - 19 Jul 2024
223/2024	Certificate in Fire Protection Preparatory Program – Advanced Workshop	5	5,950	London / UK	15 Jul 2024 - 19 Jul 2024
208/2024	Comparative International Contracts "FIDIC forms"	5	3,950	Dubai / UAE	15 Jul 2024 - 19 Jul 2024
210/2024	Construction Site Management, Inspection and Supervision – Certified Program	5	3,950	Dubai / UAE	15 Jul 2024 - 19 Jul 2024
220/2024	Creative Problem Solving, Decision Making, Communication Skills and Managing Stress @Work	5	3,950	Istanbul / Turkey	15 Jul 2024 - 19 Jul 2024
206/2024	Electrical Grounding and Expectations of Future Loads and Method of Calculation	5	3,950	Dubai / UAE	15 Jul 2024 - 19 Jul 2024
217/2024	Financial Analysis to Support and Influence Strategic Decisions	5	3,950	Istanbul / Turkey	15 Jul 2024 - 19 Jul 2024
209/2024	PMI® Authorized Project Management Professional - PMP® Exam Prep Course- Certified Program	5	3,950	Dubai / UAE	15 Jul 2024 - 19 Jul 2024
226/2024	Project Cost, Quality and Human Resources Management (PMK Workshop 2) Certified Program	5	5,950	London / UK	15 Jul 2024 - 19 Jul 2024
225/2024	Project Cost, Quality, HR, Communication, Risk and Procurement Management (PMK Workshops 2, 3) Certified Program	12	11,800	London / UK	15 Jul 2024 - 26 Jul 2024
ADDE040/2024	Public Relations and the Media Specialization	5	3,950	Istanbul / Turkey	15 Jul 2024 - 19 Jul 2024
221/2024	Strategic Planning Using Balanced Scorecard (BSC)	5	4,200	Kuala Lumpur / Malaysia	15 Jul 2024 - 19 Jul 2024
218/2024	Strategic Thinking and Planning to Sustain Successful Operations	5	3,950	Istanbul / Turkey	15 Jul 2024 - 19 Jul 2024
222/2024	Strategies for Maintenance Planning the Reliability Methodologies Recommendations, Execution Challenges	5	5,950	London / UK	15 Jul 2024 - 19 Jul 2024
205/2024	Sustainable Leadership and Organization Performance	5	5,950	Barcelona / Spain	15 Jul 2024 - 19 Jul 2024
207/2024	Tactics of Mechanical Installation - HVAC, Elevators, Fire Alarm, Pumps, Isolation Materials, etc.	5	3,950	Dubai / UAE	15 Jul 2024 - 19 Jul 2024
211/2024	Transparent Management and Leadership Techniques - Case Studies	5	5,950	Geneva / Switzerland	15 Jul 2024 - 19 Jul 2024
219/2024	Value Engineering - Cost Reduction and Quality Improvement	5	3,950	Istanbul / Turkey	15 Jul 2024 - 19 Jul 2024
240/2024	Application Tools for Project Design Process-Parameter Interface, Dependency Structure Matrix Analysis, Design Discipline Review, Design Management Models, Tacking Project Key Performance Indicators (KPIs)/Dashboard (Module 4)	5	7,200	Los Angeles, California - USA	22 Jul 2024 - 26 Jul 2024
ADDE016/2024	Credit Risk Management	5	3,950	Dubai / UAE	22 Jul 2024 - 26 Jul 2024
ADDS019/2024	Effective Leadership Competencies and Sustainable Excellence in Management	5	3,950	Istanbul / Turkey	22 Jul 2024 - 26 Jul 2024
231/2024	Financial Budgeting, Estimating, Cost Control and Management	5	3,950	Dubai / UAE	22 Jul 2024 - 26 Jul 2024
236/2024	Leadership Dynamics Stimulus, Vision and Change	12	6,950	Istanbul / Turkey	22 Jul 2024 - 2 Aug 2024
234/2024	Leadership Strategy and Managing Conflict	5	3,950	Istanbul / Turkey	22 Jul 2024 - 26 Jul 2024
ADDE035/2024	Market & Liquidity Risk	5	3,950	Istanbul / Turkey	22 Jul 2024 - 26 Jul 2024
238/2024	Project Management Office (PMO) – Setting Up and Management – Certified Program	5	5,950	London / UK	22 Jul 2024 - 26 Jul 2024
235/2024	Service Level Agreement (SLA's) for Managing Services and Improving Business Performance	5	3,950	Istanbul / Turkey	22 Jul 2024 - 26 Jul 2024
244/2024	Advanced Pump Operation and SCADA Systems	5	3,950	Cairo / Egypt	28 Jul 2024 - 1 Aug 2024
250/2024	Advanced Project and Construction Management, Risk Assessment and Lessons Learned	5	3,950	Istanbul / Turkey	29 Jul 2024 - 2 Aug 2024
256/2024	Corporate Accounting in International Accounting Standards	5	3,950	Istanbul / Turkey	29 Jul 2024 - 2 Aug 2024
249/2024	Electrical Networks - Operations and Maintenance	5	3,950	Istanbul / Turkey	29 Jul 2024 - 2 Aug 2024
253/2024	Excellence in Leadership, Planning, Stress Control and Creativity	5	3,950	Istanbul / Turkey	29 Jul 2024 - 2 Aug 2024
258/2024	Integrated Program in Operation and Maintenance Management - Planning, Scheduling and TPM	5	5,950	London / UK	29 Jul 2024 - 2 Aug 2024
251/2024	Mastering Communication, Negotiation and Presentation Skills	5	3,950	Istanbul / Turkey	29 Jul 2024 - 2 Aug 2024
245/2024	Organizational Mentoring - Creating a Knowledge Based Organization Structure	5	5,950	Barcelona / Spain	29 Jul 2024 - 2 Aug 2024
252/2024	PMI® Authorized Project Management Professional PMP® Exam Prep Course-Certified Program	5	3,950	Istanbul / Turkey	29 Jul 2024 - 2 Aug 2024
257/2024	Strategic Management And Leadership	5	4,200	Kuala Lumpur / Malaysia	29 Jul 2024 - 2 Aug 2024
260/2024	Fire Protection Systems - Commissioning, Servicing & Maintenance	5	3,950	Cairo / Egypt	4 Aug 2024 - 8 Aug 2024
ADDE018/2024	Company Culture, Values and Mission	5	3,950	Dubai / UAE	5 Aug 2024 - 9 Aug 2024
273/2024	Effective Negotiation Strategy and Loophole Analysis	5	5,950	London / UK	5 Aug 2024 - 9 Aug 2024
267/2024	Engineering, Procurement and Construction Management (EPCM) Design–Build Contracts	5	3,950	Istanbul / Turkey	5 Aug 2024 - 9 Aug 2024
262/2024	Excellence in Management and Leadership	5	3,950	Dubai / UAE	5 Aug 2024 - 9 Aug 2024
268/2024	Management, Recruitment And Talent HR Planning	5	3,950	Istanbul / Turkey	5 Aug 2024 - 9 Aug 2024
263/2024	Managing Multiple Projects – Certified Program	5	3,950	Dubai / UAE	5 Aug 2024 - 9 Aug 2024
271/2024	Master's Certificate in Project Management (MCPM Workshops 1, 2, 3) Approved and Sponsored Program by the University of Colorado - Certified	19	9,950	Istanbul / Turkey	5 Aug 2024 - 23 Aug 2024

Year	Program	Duration	Cost	Location	Start Date	End Date
265/2024	Mastering Modern Project Management™ and the Risk Management (MCPM Workshop 1) – Certified Program*	5	3,950	Istanbul / Turkey	5 Aug 2024	9 Aug 2024
270/2024	Modern Project Management, Risk, Negotiation, Leadership and Team Building (MCPM Workshops 1, 2) – Certified Program*	12	5,950	Istanbul / Turkey	5 Aug 2024	16 Aug 2024
ADDE034/2024	Operating Model Design	5	3,950	Istanbul / Turkey	5 Aug 2024	9 Aug 2024
269/2024	Qualifying Engineers to Become Effective Project Managers	5	3,950	Istanbul / Turkey	5 Aug 2024	9 Aug 2024
261/2024	Security Management, Planning and Asset Protection	5	3,950	Dubai / UAE	5 Aug 2024	9 Aug 2024
272/2024	Strategic Planning, Decision Making and Management Skills	5	4,200	Kuala Lumpur / Malaysia	5 Aug 2024	9 Aug 2024
274/2024	Successfully Selecting Contractors and Consultants: Tendering, Bidding & Award – Certified Program	5	7,200	Los Angeles, California - USA	5 Aug 2024	9 Aug 2024
275/2024	Successfully Selecting Contractors and Consultants: Tendering, Bidding & Award – Certified Program	12	13,900	Los Angeles, California - USA	5 Aug 2024	16 Aug 2024
266/2024	The Changing Role of Leadership – Skills and Techniques to Reinforce Success and Prosperity	5	3,950	Istanbul / Turkey	5 Aug 2024	9 Aug 2024
ADDE022/2024	Corporate social responsibility (CSR)	5	3,950	Cairo / Egypt	11 Aug 2024	15 Aug 2024
276/2024	Financial Analysis, Evaluation and Budgeting	5	3,950	Bahrain	11 Aug 2024	15 Aug 2024
282/2024	PMI® Authorized Project Management Professional PMP® Exam Prep Course-Certified Program	5	3,950	Cairo / Egypt	11 Aug 2024	15 Aug 2024
277/2024	Transformer Operational Principles, Selection and Troubleshooting	5	3,950	Cairo / Egypt	11 Aug 2024	15 Aug 2024
ADDE038/2024	Advanced Payroll Mastery- A Comprehensive Guide to Payroll Management	5	3,950	Dubai / UAE	12 Aug 2024	16 Aug 2024
296/2024	Advanced Project Management, Negotiation, Leadership, Team Buildings and Contracting (MCPM Workshops 2, 3) – Certified Program	12	6,950	Istanbul / Turkey	12 Aug 2024	23 Aug 2024
290/2024	Advanced Techniques in Projects Supervision	5	3,950	Dubai / UAE	12 Aug 2024	16 Aug 2024
285/2024	Creative Leadership, Management, Strategic Planning, Change Management and Organizational Effectiveness	5	5,950	Barcelona / Spain	12 Aug 2024	16 Aug 2024
293/2024	Creative Strategic Planning and Leadership	5	3,950	Istanbul / Turkey	12 Aug 2024	16 Aug 2024
286/2024	Electrical Installations and Power System Dynamics and Control	5	3,950	Dubai / UAE	12 Aug 2024	16 Aug 2024
284/2024	Excellence in Management and Leadership	5	5,950	Barcelona / Spain	12 Aug 2024	16 Aug 2024
300/2024	Implementing Asset and Facility Management (IFMAM Workshop 1, 2)	12	11,800	London / UK	12 Aug 2024	23 Aug 2024
302/2024	Implementing Asset Management (IFMAM Workshop 1)	5	5,950	London / UK	12 Aug 2024	16 Aug 2024
301/2024	Implementing Facility, Maintenance and Asset Management (IFMAM Workshop 1, 2 & 3)	19	15,850	London / UK	12 Aug 2024	30 Aug 2024
303/2024	Leadership Strategy and Successful Interaction with Changes	5	5,950	London / UK	12 Aug 2024	16 Aug 2024
292/2024	Maintenance and Repair of Structural, Architectural & Electro-Mechanical Facility Work Items	5	3,950	Istanbul / Turkey	12 Aug 2024	16 Aug 2024
295/2024	Management Excellence, Planning and Stress Control	5	3,950	Istanbul / Turkey	12 Aug 2024	16 Aug 2024
298/2024	Managing Workload: How to Prioritize When Everything is Important	5	4,200	Kuala Lumpur / Malaysia	12 Aug 2024	16 Aug 2024
288/2024	Master's Certificate in Project Management Knowledge Areas (PMK Workshop 1, 2, 3) Preparing for PMP®, PMI-SP, PMI-RMP, CAPM - Certified Program	19	9,950	Dubai / UAE	12 Aug 2024	30 Aug 2024
289/2024	Mastering People Management and Team Leadership	5	3,950	Dubai / UAE	12 Aug 2024	16 Aug 2024
304/2024	Planning, Design and Follow-up Technical and Engineering Projects - Certified Program	5	5,950	London / UK	12 Aug 2024	16 Aug 2024
291/2024	Project Integration, Scope & Time Management (PMK Workshop 1) - Certified Program	5	3,950	Dubai / UAE	12 Aug 2024	16 Aug 2024
287/2024	Project Integration, Scope, Time, Cost, Quality and Project Resources Management (PMK Workshop 1, 2) - Certified Program	12	6,950	Dubai / UAE	12 Aug 2024	23 Aug 2024
297/2024	Project Negotiation, Leadership and Team Building (MCPM Workshop 2) – Certified Program*	5	3,950	Istanbul / Turkey	12 Aug 2024	16 Aug 2024
299/2024	The Manager Development Program - Creating and Qualifying Future Leaders (TAWTEEN PROGRAM)	5	4,200	Kuala Lumpur / Malaysia	12 Aug 2024	16 Aug 2024
294/2024	The Power of Leaders - Leading to Maximize Performance	5	3,950	Istanbul / Turkey	12 Aug 2024	16 Aug 2024
ADDS069/2024	Urban Planning and Design	5	3,200	Dubai / UAE	12 Aug 2024	16 Aug 2024
305/2024	Value Engineering - Cost Reduction and Quality Improvement	5	7,200	Los Angeles, California - USA	12 Aug 2024	16 Aug 2024
314/2024	Certificate in Team Leader - Certified Program	5	3,950	Cairo / Egypt	18 Aug 2024	22 Aug 2024
313/2024	Complete Project Planning, Scheduling & Cost Control Professional – Preparing for PMI-SP Certificate – Certified Program	5	3,950	Cairo / Egypt	18 Aug 2024	22 Aug 2024
321/2024	Advanced Project Controls & Contracting (MCPM Workshop 3) – Certified Program	5	3,950	Istanbul / Turkey	19 Aug 2024	23 Aug 2024
318/2024	Advanced Techniques to Develop, Measure & Raise Maintenance Efficiency	5	3,950	Istanbul / Turkey	19 Aug 2024	23 Aug 2024
320/2024	Balanced Scorecard (BSC) & Key Performance Indicators (KPI's) to Improve Work Performance and Strategy	5	3,950	Istanbul / Turkey	19 Aug 2024	23 Aug 2024
ADDS025/2024	Behavioural Based Safety	5	3,950	Dubai / UAE	19 Aug 2024	23 Aug 2024
322/2024	Construction Site Management, Inspection and Supervision – Certified Program	5	3,950	Istanbul / Turkey	19 Aug 2024	23 Aug 2024
ADDE010/2024	Credit Management and Debt Collection	5	3,950	Dubai / UAE	19 Aug 2024	23 Aug 2024
315/2024	Effective Leaders and High Performance	5	5,950	Barcelona / Spain	19 Aug 2024	23 Aug 2024
319/2024	Electrical Grounding and Expectations of Future Loads and Method of Calculation	5	3,950	Istanbul / Turkey	19 Aug 2024	23 Aug 2024
323/2024	FIDIC Contracts for Design-Build and Turnkey Projects (New Yellow and Silver Books)	5	3,950	Istanbul / Turkey	19 Aug 2024	23 Aug 2024
327/2024	Green Project Management and Fundamentals of Sustainability, Health and Safety Management	5	5,950	London / UK	19 Aug 2024	23 Aug 2024
332/2024	High Performance Leadership	5	5,950	London / UK	19 Aug 2024	23 Aug 2024
328/2024	Implementing Facility Management (IFMAM Workshop 2)	5	5,950	London / UK	19 Aug 2024	23 Aug 2024
325/2024	Implementing Facility Management and Equipment Maintenance Reliability (IFMAM Workshop 2, 3)	12	11,800	London / UK	19 Aug 2024	30 Aug 2024
336/2024	Leadership and Strategic Planning - Executive Program	12	13,900	Los Angeles, California - USA	19 Aug 2024	30 Aug 2024
331/2024	Master's Certificate in Project Management Process Groups - Initiating, Planning, Executing, Monitoring & Controlling and Closing (PMP Workshop 1, 2, 3) Preparing for PMP®, PMI-SP, PMI-RMP, CAPM - Certified Program	19	15,850	London / UK	19 Aug 2024	6 Sep 2024
ADDE002/2024	Mastering Customer Care and Loyalty	5	3,950	Istanbul / Turkey	19 Aug 2024	23 Aug 2024
335/2024	PROJACS Program on Leadership	5	7,200	Los Angeles, California - USA	19 Aug 2024	23 Aug 2024
317/2024	Project Cost, Quality and Project Resources Management (PMK Workshop 2) - Certified Program	5	3,950	Dubai / UAE	19 Aug 2024	23 Aug 2024
316/2024	Project Cost, Quality, Resources, Communication, Risk, Procurement and Stakeholders Management (PMK Workshop 2, 3) - Certified Program	12	6,950	Dubai / UAE	19 Aug 2024	30 Aug 2024
333/2024	Project Initiation and Planning Fundamentals Processes (PMP Workshop 1) – Certified Program	5	5,950	London / UK	19 Aug 2024	23 Aug 2024
330/2024	Project Initiation, Planning and Executing (PMP Workshop 1, 2) – Certified Program	12	11,800	London / UK	19 Aug 2024	30 Aug 2024
324/2024	The Transition to E-Government - The Experience of Developed Countries into E-Government	5	3,950	Istanbul / Turkey	19 Aug 2024	23 Aug 2024
326/2024	Water Distribution Networks - Planning and Design	5	5,950	London / UK	19 Aug 2024	23 Aug 2024
338/2024	Quality Management Professional Preparation Course - Certified Program	5	3,950	Cairo / Egypt	25 Aug 2024	29 Aug 2024
350/2024	ERP Workshop - Selection, Preparation and Implementation Strategy	5	3,950	Istanbul / Turkey	26 Aug 2024	30 Aug 2024
340/2024	Essential Skills for Line Managers	12	11,800	Barcelona / Spain	26 Aug 2024	6 Sep 2024
357/2024	Excellence in Management and Leadership	5	7,200	Los Angeles, California - USA	26 Aug 2024	30 Aug 2024
348/2024	Financial Planning and Preparation of Estimated Budget	5	3,950	Istanbul / Turkey	26 Aug 2024	30 Aug 2024
342/2024	Innovative Leadership, Strategic Planning and Organizational Effectiveness	5	5,950	Barcelona / Spain	26 Aug 2024	30 Aug 2024
346/2024	LEADERS Workshop: Communication, Innovation and Vision	5	5,950	Geneva / Switzerland	26 Aug 2024	30 Aug 2024
352/2024	Management Excellence for Strategic Results	5	3,950	Istanbul / Turkey	26 Aug 2024	30 Aug 2024
345/2024	Management Excellence, Planning and Stress Control	5	3,950	Dubai / UAE	26 Aug 2024	30 Aug 2024

353/2024	Managing Equipment Maintenance and Reliability (IFMAM Workshop 3)	5	5,950	London / UK	26 Aug 2024 - 30 Aug 2024
347/2024	Planning, Organizing, Negotiating and Work Coordinating	5	3,950	Istanbul / Turkey	26 Aug 2024 - 30 Aug 2024
ADDE026/2024	Professional Conference and Event Management	5	3,950	Dubai / UAE	26 Aug 2024 - 30 Aug 2024
354/2024	Project Planning, Execution, Monitoring & Controlling and Closing Management Processes (PMP Workshop 2, 3) – Certified Program	12	11,800	London / UK	26 Aug 2024 - 6 Sep 2024
356/2024	Project's Advanced Planning and Execution Management Processes (PMP Workshop 2) – Certified Program	5	5,950	London / UK	26 Aug 2024 - 30 Aug 2024
343/2024	Strategic Planning and Decision-Making During Crises	5	3,950	Dubai / UAE	26 Aug 2024 - 30 Aug 2024
ADDE045/2024	Tax Accounting	5	3,950	Istanbul / Turkey	26 Aug 2024 - 30 Aug 2024
351/2024	The Art of Emotional Intelligence	5	3,950	Istanbul / Turkey	26 Aug 2024 - 30 Aug 2024
349/2024	The Basics of Project Management	5	3,950	Istanbul / Turkey	26 Aug 2024 - 30 Aug 2024
358/2024	Creative Problem Solving, Decision Making, Communication Skills and Managing Stress @Work	5	3,950	Bahrain	1 Sep 2024 - 5 Sep 2024
365/2024	Achieving Total Quality in Management and Leadership	5	3,950	Dubai / UAE	2 Sep 2024 - 6 Sep 2024
362/2024	Advanced Materials for Construction and Repair of Concrete Structures	5	3,950	Dubai / UAE	2 Sep 2024 - 6 Sep 2024
ADDE005/2024	Competency Based Interview and Selection For Hiring Managers	5	3,950	Istanbul / Turkey	2 Sep 2024 - 6 Sep 2024
ADDS070/2024	Construction Contract Management & Dispute Resolution (CMC Workshops 1, 2, 3, 4)	12	13,950	Oslo / Norway	2 Sep 2024 - 13 Sep 2024
369/2024	Construction Management - Design, Execution and Supervision	5	3,950	Istanbul / Turkey	2 Sep 2024 - 6 Sep 2024
367/2024	Electrical Transformers, Malfunctions, Insulation, and Protection	5	3,950	Istanbul / Turkey	2 Sep 2024 - 6 Sep 2024
ADDS071/2024	Finance for Non-Financial Professionals	12	13,950	Milano / Italy	2 Sep 2024 - 13 Sep 2024
361/2024	Managing Multiple Tasks, Priorities and Deadlines	5	5,950	Barcelona / Spain	2 Sep 2024 - 6 Sep 2024
366/2024	Project Communications, Risk, Procurement and Stakeholders Management (PMK Workshop 3) - Certified Program	5	3,950	Dubai / UAE	2 Sep 2024 - 6 Sep 2024
370/2024	Project Monitoring & Controlling and Closing Management Processes (PMP Workshop 3) – Certified Program	5	5,950	London / UK	2 Sep 2024 - 6 Sep 2024
364/2024	Project Planning, Scheduling & Cost Control Professional – Preparing for PMI-SP Certificate – Certified Program	5	3,950	Dubai / UAE	2 Sep 2024 - 6 Sep 2024
ADDS062/2024	Service Level Agreement (SLA's) for Managing Services and Improving Business Performance	5	5,800	Tokyo / Japan	2 Sep 2024 - 6 Sep 2024
368/2024	Strategic Planning, Decision Making and Management Skills	5	3,950	Istanbul / Turkey	2 Sep 2024 - 6 Sep 2024
363/2024	Supplier Relationship Management for Collaboration, Impact and Business Success	5	3,950	Dubai / UAE	2 Sep 2024 - 6 Sep 2024
ADDE025/2024	Sustainability Strategy & Implementation	5	3,950	Dubai / UAE	2 Sep 2024 - 6 Sep 2024
ADDE014/2024	Contract Development and Management	5	3,950	Cairo / Egypt	8 Sep 2024 - 12 Sep 2024
372/2024	Improving Your Skills, Abilities and Performance	5	3,950	Cairo / Egypt	8 Sep 2024 - 12 Sep 2024
386/2024	Effective Leadership and Clear Thinking	5	4,200	Kuala Lumpur / Malaysia	9 Sep 2024 - 13 Sep 2024
380/2024	Excellence in Vision, Leadership and Innovation	5	5,950	Geneva / Switzerland	9 Sep 2024 - 13 Sep 2024
ADDE029/2024	Financial Auditing	5	3,950	Dubai / UAE	9 Sep 2024 - 13 Sep 2024
376/2024	Implementing Asset and Facility Management (IFMAM Workshop 1, 2)	12	6,950	Dubai / UAE	9 Sep 2024 - 20 Sep 2024
378/2024	Implementing Asset Management (IFMAM Workshop 1)	5	3,950	Dubai / UAE	9 Sep 2024 - 13 Sep 2024
377/2024	Implementing Facility, Maintenance and Asset Management (IFMAM Workshop 1, 2 & 3)	19	9,950	Dubai / UAE	9 Sep 2024 - 27 Sep 2024
ADDS033/2024	International Financial Reporting Standards (IFRS)	5	5,550	Amsterdam / Netherland	9 Sep 2024 - 13 Sep 2024
391/2024	Mastering Leadership Effectiveness	12	11,800	London / UK	9 Sep 2024 - 20 Sep 2024
ADDE032/2024	Microeconomic Analysis	5	3,950	Istanbul / Turkey	9 Sep 2024 - 13 Sep 2024
387/2024	O&M Contracts Supervision and Successful Management Skills	12	11,800	London / UK	9 Sep 2024 - 20 Sep 2024
381/2024	Operations and Maintenance Contracts - Management and Supervision	5	3,950	Istanbul / Turkey	9 Sep 2024 - 13 Sep 2024
388/2024	Operations and Maintenance Contracts - Management and Supervision	5	5,950	London / UK	9 Sep 2024 - 13 Sep 2024
384/2024	Planning, Design and Follow-up Technical and Engineering Projects - Certified Program	5	3,950	Istanbul / Turkey	9 Sep 2024 - 13 Sep 2024
383/2024	PROJACS Program on Leadership	5	3,950	Istanbul / Turkey	9 Sep 2024 - 13 Sep 2024
389/2024	Project Budgeting & Cost Estimating- Certified Program	5	5,950	London / UK	9 Sep 2024 - 13 Sep 2024
390/2024	Project Budgeting, Cost Estimating and Value Engineering - Certified Program	12	11,800	London / UK	9 Sep 2024 - 20 Sep 2024
392/2024	Project Budgeting, Cost Estimating, Control and Life Cycle Costing - Certified Program	5	5,950	London / UK	9 Sep 2024 - 13 Sep 2024
385/2024	Reading and Analyzing Financial Statements and budgets for Non-Financial	5	3,950	Istanbul / Turkey	9 Sep 2024 - 13 Sep 2024
393/2024	Strategic Planning and Balanced Scorecard	5	5,950	London / UK	9 Sep 2024 - 13 Sep 2024
379/2024	Strategic Thinking and Planning to Sustain Successful Operations	5	3,950	Dubai / UAE	9 Sep 2024 - 13 Sep 2024
375/2024	Values, Vision, Mission, Strategic Objectives and KPIs	5	5,950	Barcelona / Spain	9 Sep 2024 - 13 Sep 2024
ADDE008/2024	Category Management	5	3,600	Cairo / Egypt	15 Sep 2024 - 19 Sep 2024
ADDS014/2024	Leadership, Management and Marketing, Strategy, HR and Soft Skills	5	3,950	Cairo / Egypt	15 Sep 2024 - 19 Sep 2024
394/2024	Successful Management for Business Achievement	5	3,950	Bahrain	15 Sep 2024 - 19 Sep 2024
407/2024	Clear Thinking, Motivation and Achieving Strategic Results	5	3,950	Istanbul / Turkey	16 Sep 2024 - 20 Sep 2024
412/2024	Construction Management Executive Program	5	5,950	London / UK	16 Sep 2024 - 20 Sep 2024
403/2024	Electrical Fault Analysis, Causes, Detection and Remedies	5	3,950	Istanbul / Turkey	16 Sep 2024 - 20 Sep 2024
414/2024	Executive Leadership and High Performance Team Management	5	5,950	London / UK	16 Sep 2024 - 20 Sep 2024
400/2024	FIDIC Contracts for Design-Build and Turnkey Projects (New Yellow and Silver Books)	5	3,950	Dubai / UAE	16 Sep 2024 - 20 Sep 2024
397/2024	Implementing Facility Management (IFMAM Workshop 2)	5	3,950	Dubai / UAE	16 Sep 2024 - 20 Sep 2024
396/2024	Implementing Facility Management and Equipment Maintenance Reliability (IFMAM Workshop 2, 3)	12	6,950	Dubai / UAE	16 Sep 2024 - 27 Sep 2024
401/2024	International Financial Reporting Standards (IFRS)	5	3,950	Dubai / UAE	16 Sep 2024 - 20 Sep 2024
402/2024	Leadership Decision Making - Optimizing Organizational Performance	5	5,950	Geneva / Switzerland	16 Sep 2024 - 20 Sep 2024
395/2024	Leadership, Governance and Vision	5	5,950	Barcelona / Spain	16 Sep 2024 - 20 Sep 2024
406/2024	Managing & Supervising Projects, Consultants & Contractors - Certified Program	5	3,950	Istanbul / Turkey	16 Sep 2024 - 20 Sep 2024
ADDE031/2024	Marketing Fundamentals	5	3,950	Istanbul / Turkey	16 Sep 2024 - 20 Sep 2024
411/2024	Master's Certificate in Project Management Knowledge Areas (PMK Workshop 1, 2, 3) Preparing for PMP®, PMI-SP, PMI-RMP, CAPM - Certified Program	19	15,850	London / UK	16 Sep 2024 - 4 Oct 2024
404/2024	Negotiating and Influencing Skills for Senior Managers	5	3,950	Istanbul / Turkey	16 Sep 2024 - 20 Sep 2024
ADDE043/2024	Organizational Risk Management, Principals and Practices	5	3,950	Dubai / UAE	16 Sep 2024 - 20 Sep 2024
413/2024	Project Integration, Scope & Time Management (PMK Workshop 1) - Certified Program	5	5,950	London / UK	16 Sep 2024 - 20 Sep 2024
410/2024	Project Integration, Scope, Time, Cost, Quality and Project Resources Management (PMK Workshop 1, 2) - Certified Program	12	11,800	London / UK	16 Sep 2024 - 27 Sep 2024
405/2024	Simplification of Work Processes and Procedures	5	3,950	Istanbul / Turkey	16 Sep 2024 - 20 Sep 2024
409/2024	Value Engineering - Cost Reduction and Quality Improvement	5	5,950	London / UK	16 Sep 2024 - 20 Sep 2024
408/2024	Wastewater Treatment Plants - Planning and Design	5	5,950	London / UK	16 Sep 2024 - 20 Sep 2024
ADDS065/2024	Behavioral Based Safety	5	3,950	Cairo / Egypt	22 Sep 2024 - 26 Sep 2024
416/2024	Resonant Leadership - Renew, Innovate, and Achieve Success	5	3,950	Cairo / Egypt	22 Sep 2024 - 26 Sep 2024
425/2024	360-Leadership	5	3,950	Istanbul / Turkey	23 Sep 2024 - 27 Sep 2024
420/2024	Certificate Program in Conflict Management for Project and Contract Managers (CMC Workshops 1, 2, 3, 4, 5, 6) - Certificate Program	19	9,950	Dubai / UAE	23 Sep 2024 - 11 Oct 2024
419/2024	Construction Contract Management & Dispute Resolution (CMC Workshops 1, 2, 3, 4) – Certificate Program	12	6,950	Dubai / UAE	23 Sep 2024 - 4 Oct 2024
423/2024	Dispute Resolution, Effective Negotiation and Mediation (CMC Workshops 1, 2) – Certificate Program	5	3,950	Dubai / UAE	23 Sep 2024 - 27 Sep 2024
417/2024	Distinguished Leader and Coach Workshop	5	5,950	Barcelona / Spain	23 Sep 2024 - 27 Sep 2024
ADDE021/2024	Document Management & Document Controlling	5	3,950	Dubai / UAE	23 Sep 2024 - 27 Sep 2024
418/2024	Managing Equipment Maintenance and Reliability (IFMAM Workshop 3)	5	3,950	Dubai / UAE	23 Sep 2024 - 27 Sep 2024
422/2024	Productive Employee Effectiveness, Innovation and Clear Thinking	5	3,950	Dubai / UAE	23 Sep 2024 - 27 Sep 2024

427/2024	Project Cost, Quality and Project Resources Management (PMK Workshop 2) - Certified Program	5	5,950	London / UK	23 Sep 2024 - 27 Sep 2024
426/2024	Project Cost, Quality, Resources, Communication, Risk, Procurement and Stakeholders Management (PMK Workshop 2, 3) - Certified Program	12	11,800	London / UK	23 Sep 2024 - 4 Oct 2024
428/2024	Water Treatment Plants - Planning and Design	5	5,950	London / UK	23 Sep 2024 - 27 Sep 2024
424/2024	Writing and Reviewing Effective Policies & Procedures	5	3,950	Istanbul / Turkey	23 Sep 2024 - 27 Sep 2024
429/2024	Construction Quality Control and Site Inspection	5	3,950	Cairo / Egypt	29 Sep 2024 - 3 Oct 2024
439/2024	Construction Contract and Tendering - Preparation, Submittal, Analysis and Award – Certified Program	5	5,950	London / UK	30 Sep 2024 - 4 Oct 2024
432/2024	Facility Maintenance and Management Workshop	5	3,950	Dubai / UAE	30 Sep 2024 - 4 Oct 2024
434/2024	Finance for Non-Financial Professionals	5	3,950	Dubai / UAE	30 Sep 2024 - 4 Oct 2024
435/2024	Innovative Leadership, Strategic Planning and Organizational Effectiveness	5	3,950	Dubai / UAE	30 Sep 2024 - 4 Oct 2024
437/2024	Leadership Decision Making - Optimizing Organizational Performance	5	3,950	Istanbul / Turkey	30 Sep 2024 - 4 Oct 2024
438/2024	Lean Six Sigma Green Belt	5	3,950	Istanbul / Turkey	30 Sep 2024 - 4 Oct 2024
431/2024	Managing Multiple Tasks, Priorities and Deadlines	5	5,950	Barcelona / Spain	30 Sep 2024 - 4 Oct 2024
433/2024	PMI® Authorized Project Management Professional PMP® Exam Prep Course-Certified Program	5	3,950	Dubai / UAE	30 Sep 2024 - 4 Oct 2024
454/2024	Project Communications, Risk, Procurement and Stakeholders Management (PMK Workshop 3) - Certified Program	5	5,950	London / UK	30 Sep 2024 - 4 Oct 2024
436/2024	Qualifying Engineers to Become Effective Project Managers	5	3,950	Dubai / UAE	30 Sep 2024 - 4 Oct 2024
ADDS078/2024	The Contracts & Project Management MBA	12	13,900	Miami, Florida / USA	30 Sep 2024 - 11 Oct 2024
441/2024	Planning, Organizing, Negotiating and Work Coordinating	5	3,950	Cairo / Egypt	6 Oct 2024 - 10 Oct 2024
440/2024	The Voice of Leadership - How Leaders Inspire, Influence and Achieve Results	5	3,950	Bahrain	6 Oct 2024 - 10 Oct 2024
451/2024	Advanced Project and Construction Management, Risk Assessment and Lessons Learned	5	5,950	London / UK	7 Oct 2024 - 11 Oct 2024
449/2024	Best Strategies for Maintenance Planning the Reliability Methodologies Recommendations, Execution and Challenges	5	3,950	Istanbul / Turkey	7 Oct 2024 - 11 Oct 2024
444/2024	Construction Contract Planning, Claims & Counterclaims (CMC Workshops 3, 4, 5, 6) – Certificate Program	12	6,950	Dubai / UAE	7 Oct 2024 - 18 Oct 2024
ADDE013/2024	Content Strategy and Creation	5	3,950	Istanbul / Turkey	7 Oct 2024 - 11 Oct 2024
448/2024	Contract Planning, Design, Administration and Dispute Management (CMC Workshops 3, 4) – Certificate Program	5	3,950	Dubai / UAE	7 Oct 2024 - 11 Oct 2024
447/2024	Creative Problem Solving, Decision Making, Communication Skills and Managing Stress @Work	5	3,950	Dubai / UAE	7 Oct 2024 - 11 Oct 2024
ADDE017/2024	Credit Risk Management	5	3,950	Istanbul / Turkey	7 Oct 2024 - 11 Oct 2024
452/2024	Financial Analysis to Support and Influence Strategic Decisions	5	5,950	London / UK	7 Oct 2024 - 11 Oct 2024
450/2024	Leadership and Management – Creativity and Essential Skills	5	3,950	Istanbul / Turkey	7 Oct 2024 - 11 Oct 2024
453/2024	Managing Multiple Projects – Certified Program	5	5,950	London / UK	7 Oct 2024 - 11 Oct 2024
ADDE041/2024	Market Research and Analysis	5	3,950	Dubai / UAE	7 Oct 2024 - 11 Oct 2024
445/2024	Project Planning, Scheduling & Cost Control Professional – Preparing for PMI-SP Certificate – Certified Program	5	3,950	Dubai / UAE	7 Oct 2024 - 11 Oct 2024
446/2024	Roadmap to Advanced Supervisory Skills and Success - The Supervisor Development Program	5	3,950	Dubai / UAE	7 Oct 2024 - 11 Oct 2024
442/2024	Strategic Planning Using Balanced Scorecard (BSC)	5	5,950	Barcelona / Spain	7 Oct 2024 - 11 Oct 2024
ADDE003/2024	Business Networking	5	3,950	Cairo / Egypt	13 Oct 2024 - 17 Oct 2024
ADDE007/2024	Compensation ,Benefits and Employee Relations	5	3,950	Cairo / Egypt	13 Oct 2024 - 17 Oct 2024
455/2024	Construction of Buildings and Facilities on Difficult Soils	5	3,950	Cairo / Egypt	13 Oct 2024 - 17 Oct 2024
467/2024	Achieving Leadership and Management Excellence	5	3,950	Istanbul / Turkey	14 Oct 2024 - 18 Oct 2024
465/2024	Claims and Counterclaims Preparation, Analysis, Assessment and Successful Settlement of Disputes (CMC Workshops 5, 6) – Certificate Program	5	3,950	Dubai / UAE	14 Oct 2024 - 18 Oct 2024
464/2024	Comparative International Contracts "FIDIC forms"	5	3,950	Dubai / UAE	14 Oct 2024 - 18 Oct 2024
475/2024	Construction Site Management, Inspection and Supervision – Certified Program	5	7,200	Los Angeles, California - USA	14 Oct 2024 - 18 Oct 2024
472/2024	Contract and Risk Management, Tendering and Selecting Contractors (ECCM Workshop 1) - Certificate Program	5	5,950	London / UK	14 Oct 2024 - 18 Oct 2024
460/2024	Electrical Networks - Operations and Maintenance	5	3,950	Dubai / UAE	14 Oct 2024 - 18 Oct 2024
468/2024	Innovative Management, Strategic Planning, Change Management and Organizational Effectiveness	5	4,200	Kuala Lumpur / Malaysia	14 Oct 2024 - 18 Oct 2024
473/2024	Leadership and Strategic Planning - Executive Program	12	13,900	Los Angeles, California - USA	14 Oct 2024 - 25 Oct 2024
469/2024	Life Cycle Costing (LCC) Optimization and Value Engineering	5	5,950	London / UK	14 Oct 2024 - 18 Oct 2024
458/2024	Organizational Strategy and Decision Making	5	5,950	Barcelona / Spain	14 Oct 2024 - 18 Oct 2024
459/2024	OSHA Safety Standards – Certified Program	5	3,950	Dubai / UAE	14 Oct 2024 - 18 Oct 2024
466/2024	Planning, Design and Follow-up Technical and Engineering Projects - Certified Program	5	3,950	Istanbul / Turkey	14 Oct 2024 - 18 Oct 2024
461/2024	Portfolio Management Professional (PFMP) – Certified Program	5	3,950	Dubai / UAE	14 Oct 2024 - 18 Oct 2024
ADDE027/2024	Professional Conference and Event Management	5	3,950	Dubai / UAE	14 Oct 2024 - 18 Oct 2024
457/2024	Project Executive Leadership: Building High-Performance Teams	12	11,800	Barcelona / Spain	14 Oct 2024 - 25 Oct 2024
471/2024	Project Risk and Scheduling Management (ECCM Workshops 1, 2) – Certified Program	12	11,800	London / UK	14 Oct 2024 - 25 Oct 2024
462/2024	Service Level Agreement (SLA's) for Managing Services and Improving Business Performance	5	3,950	Dubai / UAE	14 Oct 2024 - 18 Oct 2024
463/2024	Simplification of Work Processes and Procedures	5	3,950	Dubai / UAE	14 Oct 2024 - 18 Oct 2024
ADDS016/2024	Strategic Management And Leadership	5	3,950	Dubai / UAE	14 Oct 2024 - 18 Oct 2024
474/2024	Strategic Planning, Business Plan Developments and Decision-Making During Crises	5	7,200	Los Angeles, California - USA	14 Oct 2024 - 18 Oct 2024
ADDS068/2024	Urban Planning Challenges and Opportunities	12	18,200	Las Vegas, Nevada / USA	14 Oct 2024 - 25 Oct 2024
ADDE011/2024	Credit Management and Debt Collection	5	3,950	Cairo / Egypt	20 Oct 2024 - 24 Oct 2024
476/2024	Managing Multiple Tasks, Priorities and Deadlines	5	3,950	Bahrain	20 Oct 2024 - 24 Oct 2024
486/2024	Assessing Public-Private Partnership PPP Investment Projects	5	5,950	London / UK	21 Oct 2024 - 25 Oct 2024
488/2024	Creative Thinking Techniques	5	7,200	Los Angeles, California - USA	21 Oct 2024 - 25 Oct 2024
477/2024	Excellence in Leadership and Creativity	5	5,950	Barcelona / Spain	21 Oct 2024 - 25 Oct 2024
478/2024	Financial Planning and Risk Management to Support Critical Operations and Strategy	5	3,950	Dubai / UAE	21 Oct 2024 - 25 Oct 2024
484/2024	Fire Fighting and Protection Strategy	5	3,950	Dubai / UAE	21 Oct 2024 - 25 Oct 2024
485/2024	Leadership and Management Challenges in Global and Local Competitive Environment	5	4,200	Kuala Lumpur / Malaysia	21 Oct 2024 - 25 Oct 2024
479/2024	Lean Six Sigma Black Belt	5	3,950	Dubai / UAE	21 Oct 2024 - 25 Oct 2024
ADDE033/2024	Onboarding, Induction, Orientation and Training for New Employees	5	3,950	Dubai / UAE	21 Oct 2024 - 25 Oct 2024
480/2024	Planning, Organizing and Controlling Projects	5	3,950	Dubai / UAE	21 Oct 2024 - 25 Oct 2024
483/2024	Planning, Organizing, Negotiating and Work Coordinating	5	3,950	Dubai / UAE	21 Oct 2024 - 25 Oct 2024
482/2024	Services, Supply and Works Contract Procurement	5	3,950	Dubai / UAE	21 Oct 2024 - 25 Oct 2024
489/2024	Implementing Asset and Facility Management (IFMAM Workshop 1, 2)	12	6,950	Cairo / Egypt	27 Oct 2024 - 7 Nov 2024
491/2024	Implementing Asset Management (IFMAM Workshop 1)	5	3,950	Cairo / Egypt	27 Oct 2024 - 31 Oct 2024
490/2024	Implementing Facility, Maintenance and Asset Management (IFMAM Workshop 1, 2 & 3)	19	9,950	Cairo / Egypt	27 Oct 2024 - 14 Nov 2024
495/2024	Construction Site, Cost and Risk Management (ECCM Workshops 1, 2, 3) – Certified Program	19	9,950	Dubai / UAE	28 Oct 2024 - 15 Nov 2024
496/2024	Contract and Risk Management, Tendering and Selecting Contractors (ECCM Workshop 1) - Certificate Program	5	3,950	Dubai / UAE	28 Oct 2024 - 1 Nov 2024
497/2024	Creative and Competent Leaders & Managers	5	3,950	Dubai / UAE	28 Oct 2024 - 1 Nov 2024
493/2024	Engineering and Construction Contract Management Certificate Program (ECCM Workshops 1, 2, 3, 4) – Certified Program	26	11,950	Dubai / UAE	28 Oct 2024 - 22 Nov 2024

492/2024	Essential HR Practices & Techniques for Managers, Team Leaders & Supervisors	5	5,950	Barcelona / Spain	28 Oct 2024 - 1 Nov 2024
494/2024	Project Risk and Scheduling Management (ECCM Workshops 1, 2) – Certified Program	12	6,950	Dubai / UAE	28 Oct 2024 - 8 Nov 2024
ADDE042/2024	Risk Culture & Stakeholder Engagement	5	3,950	Istanbul / Turkey	28 Oct 2024 - 1 Nov 2024
ADDE046/2024	Technical Report Writing	5	3,950	Dubai / UAE	28 Oct 2024 - 1 Nov 2024
499/2024	Ageing Buildings - Revive and Renovate or Demolish to Increase Productivity	5	3,950	Cairo / Egypt	3 Nov 2024 - 7 Nov 2024
500/2024	Electrical Diagrams, Calculation of Malfunctions and Documentation EMTP, ATP	5	3,950	Cairo / Egypt	3 Nov 2024 - 7 Nov 2024
501/2024	Implementing Facility Management (IFMAM Workshop 2)	5	3,950	Cairo / Egypt	3 Nov 2024 - 7 Nov 2024
498/2024	Implementing Facility Management and Equipment Maintenance Reliability (IFMAM Workshop 2, 3)	12	6,950	Cairo / Egypt	3 Nov 2024 - 14 Nov 2024
ADDE037/2024	Strategic Organization Design	5	3,950	Cairo / Egypt	3 Nov 2024 - 7 Nov 2024
ADDE019/2024	Company Culture, Values and Mission	5	3,950	Dubai / UAE	4 Nov 2024 - 8 Nov 2024
507/2024	Excellence in Management - The Art of Emotional Intelligence, Stress, Crisis Management and Conflict Resolution	5	3,950	Dubai / UAE	4 Nov 2024 - 8 Nov 2024
508/2024	Management, Leadership and Decision-Making @ Work	5	3,950	Istanbul / Turkey	4 Nov 2024 - 8 Nov 2024
506/2024	Mastering Purchasing Process from Specification to Contract Completion	5	3,950	Dubai / UAE	4 Nov 2024 - 8 Nov 2024
504/2024	PMI® Authorized Project Management Professional PMP® Exam Prep Course-Certified Program	5	3,950	Dubai / UAE	4 Nov 2024 - 8 Nov 2024
ADDE039/2024	Programme Management	5	3,950	Istanbul / Turkey	4 Nov 2024 - 8 Nov 2024
505/2024	Project Scheduling, Planning, Costing & Budgeting (ECCM Workshop 2) - Certificate Program	5	3,950	Dubai / UAE	4 Nov 2024 - 8 Nov 2024
503/2024	Successful Project Delivery and Close-Out (ECCM Workshops 2, 3, 4) – Certified Program	19	9,950	Dubai / UAE	4 Nov 2024 - 22 Nov 2024
511/2024	Best Practices in Managing & Directing your Department & Organization	5	3,950	Bahrain	10 Nov 2024 - 14 Nov 2024
510/2024	Managing Equipment Maintenance and Reliability (IFMAM Workshop 3)	5	3,950	Cairo / Egypt	10 Nov 2024 - 14 Nov 2024
519/2024	Certified Estimating Professional (CEP) Exam Prep. – Certified Program	5	3,950	Dubai / UAE	11 Nov 2024 - 15 Nov 2024
523/2024	Construction Site Management, Inspection and Supervision – Certified Program	5	5,950	London / UK	11 Nov 2024 - 15 Nov 2024
ADDE015/2024	Contract Development and Management	5	3,950	Istanbul / Turkey	11 Nov 2024 - 15 Nov 2024
520/2024	Essential Skills for Line Managers	5	3,950	Dubai / UAE	11 Nov 2024 - 15 Nov 2024
517/2024	IEEE Standards for Electric Power Systems in Buildings	5	3,950	Dubai / UAE	11 Nov 2024 - 15 Nov 2024
515/2024	Implementation of Business Plans and Follow-up on Performance Evaluation	5	5,950	Barcelona / Spain	11 Nov 2024 - 15 Nov 2024
513/2024	Leaders Performance Optimizations - Good To Great To Awesome	12	11,800	Barcelona / Spain	11 Nov 2024 - 22 Nov 2024
514/2024	Leadership at the Peak	5	5,950	Barcelona / Spain	11 Nov 2024 - 15 Nov 2024
521/2024	Leadership Skills, Strategic Planning, and Excellence in Decision-Making	5	3,950	Dubai / UAE	11 Nov 2024 - 15 Nov 2024
ADDE050/2024	Media Management	5	3,600	Dubai / UAE	11 Nov 2024 - 15 Nov 2024
516/2024	Operations and Maintenance Contracts - Management and Supervision	5	3,950	Dubai / UAE	11 Nov 2024 - 15 Nov 2024
518/2024	Project Completion and Dispute Avoidance (ECCM Workshops 3, 4) – Certified Program	12	6,950	Dubai / UAE	11 Nov 2024 - 22 Nov 2024
522/2024	Site Management, Claims and Controls, Documentation and Close-Out (ECCM Workshop 3) - Certificate Program	5	3,950	Dubai / UAE	11 Nov 2024 - 15 Nov 2024
525/2024	Facility Maintenance and Management Workshop	5	3,950	Cairo / Egypt	17 Nov 2024 - 21 Nov 2024
524/2024	LEED Green Associate GA Exam Preparation - Green Building Techniques	5	3,950	Cairo / Egypt	17 Nov 2024 - 21 Nov 2024
ADDE009/2024	Category Management	5	3,950	Istanbul / Turkey	18 Nov 2024 - 22 Nov 2024
528/2024	Construction Specifications - Writing, Preparing and Applications	5	3,950	Dubai / UAE	18 Nov 2024 - 22 Nov 2024
ADDE004A/2024	Customer Focused Management	5	3,950	Dubai / UAE	18 Nov 2024 - 22 Nov 2024
526/2024	Design and Strengthening of Reinforced Concrete	5	3,950	Dubai / UAE	18 Nov 2024 - 22 Nov 2024
531/2024	Developing and Qualifying Next Generation of Leaders & Managers	5	3,950	Dubai / UAE	18 Nov 2024 - 22 Nov 2024
533/2024	Dispute & Claim Resolution, Negotiation & Mediation, Arbitration & Litigation (ECCM Workshop 4) – Certificate Program	5	3,950	Dubai / UAE	18 Nov 2024 - 22 Nov 2024
527/2024	Electrical Installation Techniques, Testing, Handover, Operation & Maintenance	5	3,950	Dubai / UAE	18 Nov 2024 - 22 Nov 2024
530/2024	Master's Certificate in Project Management Process Groups - Initiating, Planning, Executing, Monitoring & Controlling and Closing (PMP Workshop 1, 2, 3) Preparing for PMP®, PMI-SP, PMI-RMP, CAPM - Certified Program	19	9,950	Dubai / UAE	18 Nov 2024 - 6 Dec 2024
532/2024	Project Initiation and Planning Fundamentals Processes (PMP Workshop 1) – Certified Program	5	3,950	Dubai / UAE	18 Nov 2024 - 22 Nov 2024
529/2024	Project Initiation, Planning and Executing (PMP Workshop 1, 2) – Certified Program	12	6,950	Dubai / UAE	18 Nov 2024 - 29 Nov 2024
534/2024	Pumps & Valves - Selection, Maintenance, Inspection & Troubleshooting	5	5,950	London / UK	18 Nov 2024 - 22 Nov 2024
ADDE023/2024	Corporate social responsibility (CSR)	5	3,950	Cairo / Egypt	24 Nov 2024 - 28 Nov 2024
537/2024	Industrial Automation Workshop - PLC & SCADA Systems	5	3,950	Cairo / Egypt	24 Nov 2024 - 28 Nov 2024
539/2024	Active and Passive Fire Protection Systems in Power Plant and Facility – NFPA Standards	5	3,950	Dubai / UAE	25 Nov 2024 - 29 Nov 2024
547/2024	Competency Based Interview and Selection for Hiring Managers	5	3,950	Dubai / UAE	25 Nov 2024 - 29 Nov 2024
549/2024	Excellence in Leadership and Creativity	5	5,950	London / UK	25 Nov 2024 - 29 Nov 2024
ADDE044/2024	Executive Personal Assistant	5	3,950	Dubai / UAE	25 Nov 2024 - 29 Nov 2024
545/2024	FIDIC Contracts for Construction (New Red Book)	5	3,950	Dubai / UAE	25 Nov 2024 - 29 Nov 2024
538/2024	Handling Difficult Situations and Conversations	5	5,950	Barcelona / Spain	25 Nov 2024 - 29 Nov 2024
541/2024	HVAC - District Cooling Plant – Design, Operations and Maintenance	5	3,950	Dubai / UAE	25 Nov 2024 - 29 Nov 2024
540/2024	Maintenance Planning, Scheduling and Following Up	5	3,950	Dubai / UAE	25 Nov 2024 - 29 Nov 2024
543/2024	Modern Management Techniques in Performing Work Assignments Effectively	5	3,950	Dubai / UAE	25 Nov 2024 - 29 Nov 2024
542/2024	Project Planning, Execution, Monitoring & Controlling and Closing Management Processes (PMP Workshop 2, 3) – Certified Program	12	6,950	Dubai / UAE	25 Nov 2024 - 6 Dec 2024
548/2024	Project's Advanced Planning and Execution Management Processes (PMP Workshop 2) – Certified Program	5	3,950	Dubai / UAE	25 Nov 2024 - 29 Nov 2024
544/2024	Strategic Vision and Mission Thinking, Planning and Implementation	5	3,950	Dubai / UAE	25 Nov 2024 - 29 Nov 2024
ADDS011/2024	Marketing Strategies and Planning	5	3,950	Bahrain	1 Dec 2024 - 5 Dec 2024
551/2024	E-Government, E-Archiving and IT Security	5	3,950	Dubai / UAE	2 Dec 2024 - 6 Dec 2024
552/2024	Financial Data Analysis using Mathematical and Statistical Methods	5	3,950	Dubai / UAE	2 Dec 2024 - 6 Dec 2024
554/2024	Lean Six Sigma Yellow Belt	5	3,950	Istanbul / Turkey	2 Dec 2024 - 6 Dec 2024
553/2024	Project Monitoring & Controlling and Closing Management Processes (PMP Workshop 3) – Certified Program	5	3,950	Dubai / UAE	2 Dec 2024 - 6 Dec 2024
550/2024	Qualifying Engineers to Become Effective Project Managers	5	3,950	Dubai / UAE	2 Dec 2024 - 6 Dec 2024
555/2024	Strategic Planning and Decision-Making During Crises	5	3,950	Istanbul / Turkey	2 Dec 2024 - 6 Dec 2024
557/2024	Creativity, Innovation, Planning, Goal Setting and Stress Control @ Work	5	3,950	Bahrain	8 Dec 2024 - 12 Dec 2024
559/2024	Building High-Performance Teams	5	3,950	Dubai / UAE	9 Dec 2024 - 13 Dec 2024
558/2024	Managing Contractors & Consultants' Performance Assessment in O&M and Facility Contracts	5	3,950	Dubai / UAE	9 Dec 2024 - 13 Dec 2024
560/2024	Managing Multiple Tasks, Priorities and Deadlines	5	3,950	Dubai / UAE	9 Dec 2024 - 13 Dec 2024
563/2024	Planning Skills, Monitoring, Evaluation and Innovation @ Work	5	3,950	Istanbul / Turkey	9 Dec 2024 - 13 Dec 2024
562/2024	PMI® Authorized Project Management Professional PMP® Exam Prep Course-Certified Program	5	3,950	Dubai / UAE	9 Dec 2024 - 13 Dec 2024
565/2024	Real Estate Portfolio Management and Development	5	5,950	London / UK	9 Dec 2024 - 13 Dec 2024
561/2024	Strategic Workforce Planning	5	3,950	Dubai / UAE	9 Dec 2024 - 13 Dec 2024
566/2024	Building Information Modeling BIM - Implementation and Techniques	5	3,950	Cairo / Egypt	15 Dec 2024 - 19 Dec 2024
574/2024	Leadership Decision Making - Optimizing Organizational Performance	5	3,950	Dubai / UAE	16 Dec 2024 - 20 Dec 2024
569/2024	Maintenance Planning, Scheduling, Management and Work Control	5	3,950	Dubai / UAE	16 Dec 2024 - 20 Dec 2024
572/2024	Management Excellence, Planning and Stress Control	5	3,950	Dubai / UAE	16 Dec 2024 - 20 Dec 2024
576/2024	Managing Workload: How to Prioritize When Everything is Important	5	3,950	Istanbul / Turkey	16 Dec 2024 - 20 Dec 2024
570/2024	Mechanical Installation Techniques, Testing, Handover, Operation and Maintenance	5	3,950	Dubai / UAE	16 Dec 2024 - 20 Dec 2024
568/2024	Planning, Organizing, Negotiating and Work Coordinating	5	5,950	Barcelona / Spain	16 Dec 2024 - 20 Dec 2024

573/2024	Strategic Human Resources Management	5	3,950	Dubai / UAE	16 Dec 2024 - 20 Dec 2024
571/2024	Transformer Operational Principles, Selection and Troubleshooting	5	3,950	Dubai / UAE	16 Dec 2024 - 20 Dec 2024
577/2024	Advanced ArcGIS Project Management	5	3,950	Cairo / Egypt	22 Dec 2024 - 26 Dec 2024
579/2024	Compensation ,Benefits and Employee Relations	5	3,950	Bahrain	22 Dec 2024 - 26 Dec 2024
582/2024	Creative Problem Solving, Decision Making, Communication Skills and Managing Stress @Work	5	3,950	Dubai / UAE	23 Dec 2024 - 27 Dec 2024
585/2024	Improving Your Skills, Abilities and Performance	5	3,950	Istanbul / Turkey	23 Dec 2024 - 27 Dec 2024
584/2024	Management Excellence, Planning and Stress Control	5	3,950	Dubai / UAE	23 Dec 2024 - 27 Dec 2024
581/2024	Results-Based Management (RBM): Project Monitoring	12	6,950	Dubai / UAE	23 Dec 2024 - 3 Jan 2025
587/2024	The Complete Executive Leadership Program	12	11,800	London / UK	23 Dec 2024 - 3 Jan 2025
588/2024	The Complete Leadership Program Communication, Problem Solving, Decision Making, Time Management, Handling Stress, Safety, and HR Planning & Budgeting - Part 1	5	5,950	London / UK	23 Dec 2024 - 27 Dec 2024
580/2024	The Complete Technical Program for Industrial Security Supervisors	5	3,950	Dubai / UAE	23 Dec 2024 - 27 Dec 2024
586/2024	Total Productive Maintenance TPM vs. Reliability Centered Maintenance RCM - The Right Maintenance Strategy	5	5,950	London / UK	23 Dec 2024 - 27 Dec 2024
583/2024	TQM and innovation in Performing Daily Operations	5	3,950	Dubai / UAE	23 Dec 2024 - 27 Dec 2024
591/2024	Urban Planning and Design	5	3,950	Cairo / Egypt	29 Dec 2024 - 2 Jan 2025
602/2024	The Complete Leadership Program Team Work, Confidence, Coaching & Monitoring, Conflict Management, Creativity & Innovation, and Goal Setting - Part 2	5	5,950	London / UK	30 Dec 2024 - 3 Jan 2025